

## Position Description

<b>Job title</b>	Field Service Operator
<b>Reports to</b>	Field Operations Manager

### Job purpose:

The main function of the Field Service Operator is to:

Perform on-site core description or mini-frac work for client under direct supervision of the field manager. This includes: transporting samples and equipment to lab in Calgary, transporting crew to client site, basic maintenance of vehicles and field equipment, connecting valve fittings for pumps and wellhead. Assist in sample preparations, testing and delivery. Also required to assist in the development of reports and simulations.

### Duties and responsibilities:

The responsibilities of the Field Service Operator include, but are not limited to:

#### Prior to Jobs

- Work with suppliers to procure necessary equipment
- Calibrate, inspect, repair and pack all necessary equipment for the job.
- Participate in HSE pre and post job requirements such as pre-job meetings, vehicle inspections and handing in relevant forms to the office.

#### During Jobs

- Support and communicate with well-site consultant.
- Follow field work HSE procedure.
- Skillfully operate company vehicles, driving to site, pulling trailers.
- Complete basic repair and maintenance on vehicles and equipment
- Carefully preserve cores for transport back to Calgary.
- Analyse and interpret geological information, such as sample logs.

#### After Job/ While not on site

- Assist in generating client reports as directed by operations manager.
- Liaise with clients to arrange core transports, additional testing, or tours.
- Track transport of cores in and out of Calgary office, provide original forms to office manager.
- Maintain equipment necessary to core preservation jobs, including coring trailers.

### Qualifications, Abilities, and Skills Required:

**This is a hands-on field position which will require experience and skillfulness in:**

- Using hand-tools and small power tools

- Basic repair and maintenance of equipment such as pumps, tubing, pump to well connections and vehicles.
- Operation of work vehicles including an F150 and straight truck (Class 5 license with no restrictions required)
- Towing a flat deck trailer

Other requirements:

- 1-2 years of experience in oilfield service industry
- High school diploma.
- Strong mechanical aptitude.
- Valid driver's license, clean abstract.
- Valid passport with no travel restrictions.
- Familiarity with Microsoft Word, Excel.
- Calm under pressure.
- Good communication skills.
- Interest in professional development.

**Working conditions:**

- Office hours required outside of field work.
- Lab; Prolonged standing, hydraulic machinery, intermittent noise and weather exposure.
- Field, Outdoors, extreme hot or cold conditions.
- Long hours, weekends and holidays may be required for field work
- Prolonged field work and other trips.

**Physical requirements:**

- Must be able to lift up to 55 Kg.
- Must be able to climb up to 3 flights of stairs.
- Must be able to sit/stand for long periods of time.
- Must be able to tolerate intermittent noise exposure.
- Must be flexible with field hours.